

State Tax Commission of Missouri

JOB OPPORTUNITY

Position: Appraiser I/II – Commercial

Responsibilities: Completing appraisals of real property parcels that are selected for inclusion in the commercial property assessment ratio studies in assigned counties. Work activities include measuring and listing of structural components; collecting, inspecting and analyzing sales, rental and cost data; gathering data for making economic and cost studies; applying the three traditional value approaches; using market data processing skills in drafting, costing, market analysis, and other software used in the appraisal process.

Requirements: Must have a valid Missouri driver's license, be able to travel frequently, possess good organizational and self-motivational skills, be familiar with the use of computers and have internet access from a home office setting, and be capable of making independent decisions. Use of personal vehicle for state business use is required.

Missouri Real Estate Appraiser Certification is preferred.

Location: Eastern Missouri including the St. Louis area

Salary: UCP Pay Grid "A", Range 22 Appraiser II (Appropriated Level \$33,420 – up to \$45,236)

Application Process: If interested in applying, please submit a completed application, current resume, cover letter and transcripts, if applicable, to the address listed below. **All applications/resumes must be postmarked no later than July 21, 2011.** The State Tax Commission of Missouri application is available online at www.stc.mo.gov or may be requested by contacting Human Resources at the telephone number or e-mail address listed below:

State Tax Commission of Missouri
ATTN: Human Resources
PO Box 146
Jefferson City, MO 65102-0146
Phone: (573) 751-2414
Fax: (573) 751-1341
E-mail: stc@stc.mo.gov

Affirmative Action/Equal Opportunity Employer